

Northeast Florida Private Industry Council, Inc.

Baker • Clay • Nassau • Putnam • St. Johns

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April 4, 1996

Clerk of Circuit Court
Attention: Ms. Joyce Bradley
P O Box 456
Fernandina Beach, Fla. 32035

Dear Ms. Bradley:

Enclosed is your signed original copy of the:

**INTERLOCAL AGREEMENT CREATING
THE
FIRST COAST JOBS AND EDUCATION CONSORTIUM.**

Thank you and Chairman Higginbotham again for all of your help.

Yours truly,

Bonnie T. Moore
Transitional Executive Director

Enclosure

*Res. 96-58 authorizes
Chairman to execute
Interlocal agreement*

Local Service Offices

Baker County
1218 S. Sixth St., E-1
Maccleddy, FL 32063
(904) 259-5420

Clay County
1726 Kingsley Ave., Suite 10
Orange Park, FL 32073
(904) 264-5801

Nassau County
1886 S. 14th St., Suite 2
Fernandina Beach, FL 32034
(904) 277-7200

Putnam County
400 Highway 19, North
Palatka, FL 32177
(904) 329-3730

St. Johns County
2730 U.S. 1, South, #G
St. Augustine, FL 32086
(904) 797-6510

Affirmative Action and Equal Opportunity Employer

Voice and TDD all numbers

**INTERLOCAL AGREEMENT CREATING
THE
FIRST COAST JOBS AND EDUCATION CONSORTIUM**

This Agreement, to create the First Coast Jobs and Education Consortium (Consortium) is made and entered into pursuant to the authority of Section 163.01, Florida Statutes, by and between the following five counties passing resolutions to that effect, including the counties of Clay, Duval, Nassau, Putnam, and St. Johns, of the State of Florida.

WITNESSETH THAT:

WHEREAS, Public Law 97-300 enacted by Congress of the United States effective October 13, 1982, which act is known as the Job Training Partnership Act of 1982, (hereinafter called the JTPA), established a program to prepare youths and unskilled adults for entry into the labor force and to afford job training to economically disadvantaged individuals and other individuals facing serious barriers to employment, who are in special need of such training to obtain productive employment; and to retrain and reemploy dislocated workers for reentry into unsubsidized employment; and

WHEREAS, the State of Florida's Jobs and Education Partnership (JEP), which was created by the Legislature in 1994, has been designated by the Governor to take the lead in

designing and directing Florida's Jobs and Education strategy; and

WHEREAS, the Governor has issued an Executive Order 95-468, designating the JEP as the Human Resources Investment Council with responsibility for policy, planning, and accountability for the State's Jobs and Education strategy, which includes JTPA funded programs; and

WHEREAS, the counties of Clay, Duval, Nassau, Putnam, and St. Johns were proposed for designation by the Governor of the State of Florida, as recommended by the JEP in 1996, to form a five-county service delivery area/substate service area/JEP Region (SDA/SSA/JEP Region); and

WHEREAS, the chief elected officials or their designees met in February 1996 and agreed to petition the Governor to designate Clay, Duval, Nassau, Putnam, and St. Johns Counties as an SDA/SSA/JEP Region for jobs and education programs, including those funded through JTPA; and

WHEREAS, the JTPA requires the establishment of a Private Industry Council (PIC) to provide policy guidance for, and exercise oversight with respect to, activities under the job training program for its area in partnership with the units of general purpose local government within its SDA/SSA/JEP Region; and

WHEREAS, the JEP has set forth Jobs and Education Regions and will approve charters from Jobs and Education Regional Boards to design, coordinate, and direct local workforce development strategies which are consistent with Florida's jobs and education initiative; and

WHEREAS, the governing body of each of the parties to this Agreement desire that its county be included in a regional jobs and education initiative to avail its citizens of the benefits of Florida's jobs and education strategy, including those programs funded through JTPA, and other consolidated job training/workforce preparation activities envisioned in Federal block grants; and

WHEREAS, the parties in this agreement have created a combined Private Industry Council and Jobs and Education Partnership Regional Board, hereinafter referred to the First Coast Jobs and Education Regional Board (FCJERB) to undertake comprehensive jobs and education initiatives for the five counties of this SDA/SSA/JEP Region; and

WHEREAS, it is the responsibility of the chief elected officials in the SDA/SSA/JEP Region to appoint general purpose local government representatives, private sector business members, school district superintendents, community based organizations, an economic development representatives (private sector) to the FCJERB from the individuals so nominated in accordance with the JTPA, the JEP, and this Agreement entered into by the governing body of each county; and

WHEREAS, it is the responsibility of the Consortium in the SDA/SSA/JEP Region to appoint the Community College Presidents, PIC Chairs, Public Employment Service representative, Health and Human Services representatives, Vocational Rehabilitation representative, and Organized Labor representatives, to the FCJERB from the individuals so nominated in accordance with the JTPA, the JEP, and this Agreement, entered into by the governing body of each county; and

WHEREAS, the job training plan must be approved and submitted jointly by the FCJERB and the Consortium; and

WHEREAS, the governing bodies of each county in the SDA/SSA/JEP Region have come together to form the First Coast Jobs and Education Consortium to carry out their separate and independent functions described herein in a coordinated and cooperative fashion.

NOW, THEREFORE, BE IT RESOLVED that the parties hereto agree as follows:

**1. ESTABLISHMENT OF THE FIRST COAST JOBS AND EDUCATION
CONSORTIUM**

There is hereby established a multi-jurisdictional arrangement (hereinafter called the “First Coast Jobs and Education Consortium” or Consortium) among all the parties hereto for the express purpose of collectively carrying out the individual responsibilities of each party to this

Agreement under Florida's jobs and education initiative, including the JTPA and JEP. The Consortium shall consist of five members. The Chairman of the Board of County Commissioners of Clay, Nassau, Putnam, and St. Johns Counties shall serve as his or her County's representative on the Consortium; however, any such Board of County Commission Chairman may appoint another member of the County Commission to the Consortium and any such Commissioner shall have full voting rights and privileges. Likewise the Mayor of the City of Jacksonville (Duval County) shall serve as his or her County's representative on the Consortium; however, the Mayor may appoint any member of the Jacksonville City Council to the Consortium and any such Councilperson shall have full voting rights and privilege.

2. PARTIES TO THIS AGREEMENT

Each of the parties to this Agreement is a County of the State of Florida and as such is a general purpose political subdivision which has the power to levy taxes and expend funds, as well as general corporate and police powers. The governing body of Clay, Nassau, Putnam, and St. Johns is its Board of County Commissioners and the governing body of Duval County/City of Jacksonville are the City Council and Mayor and are identified as follows:

<u>Name</u>	<u>Address</u>
Board of County Commissioners Clay County, Florida	477 Houston Street Green Cove Springs, Florida 32043
Jacksonville City Council & Mayor Duval County, Florida	220 East Bay Street Jacksonville, Florida 32202
Board of County Commissioners Nassau County, Florida	P.O. Box 1010 Fernandina Beach, Florida 32034

Board of County Commissioners
Putnam County, Florida

514 St. Johns Avenue
Palatka, Florida, 32177

Board of County Commissioners
St. Johns County, Florida

P.O. Drawer 349
St. Augustine, Florida 32085-0349

3. GEOGRAPHICAL AREA TO BE SERVED BY THIS AGREEMENT

The geographical area to be served by this Agreement is the combined geographical area of each of the five members' counties who are parties to this Agreement, whose geographical areas are legally described in Chapter 7, Florida Statutes.

4. POPULATION TO BE SERVED

The population to be served within the five county areas covered by this Agreement is 1,093,079 based upon the official April 1, 1995 estimates prepared by the University of Florida Bureau of Economic and Business Research, College of Business Administration.

5. DUTIES AND RESPONSIBILITIES OF THE FIRST COAST JOBS AND EDUCATION CONSORTIUM

a. To appoint regional members of the First Coast Jobs and Education Regional Board, in accordance with Section 102 of Title 1 of the JTPA, the Governor's Executive Order and Section 7 of this Agreement; and

b. To enter into Agreement(s) with the FCJERB to select a grant recipient, and administrative entity to administer the job training plan. To determine the procedures for the development of the job training plan as described in Section 103 of Title 1 of the JTPA and the

strategy to implement Florida's jobs and education initiative within the area designated in Section 3 of this Agreement; The Chairman of the Consortium is authorized to sign the substate grantee under EDWAA; and

c. Effective July 1, 1996, to review and approve all job training plans and plan modifications prepared under Section 104 and 105 of Title 1 of the JTPA, and plans and modifications of the jobs and education implementation strategy, and jointly submit, along with the FCJERB, said plan(s) to the Governor; and

d. To perform any other appropriate duties necessary for the accomplishment, and consistent with the purposes, of this Agreement, the JTPA, and Florida's jobs and education initiative.

6. QUORUM AND VOTING

At all meetings of the Consortium, the presence in person of representatives of not less than four members' counties shall be necessary to constitute a quorum for the transaction of business. At all meetings of the Consortium at which a quorum is present, all matters shall be decided by the majority vote of said members.

7. ESTABLISHMENT, COMPOSITION, AND APPOINTMENT OF THE FIRST COAST JOBS AND EDUCATION REGIONAL BOARD

The entity established pursuant to this agreement, is established in accordance with the requirements of Section 102 of Title 1 of the JTPA, requirements of the JEP and Governor, and Section 7 of this Agreement and shall be called the "First Coast Jobs and Education Regional

Board.” The initial number of members of the FCJERB shall be fifty-eight, (58). Thereafter, the number of members of the FCJERB, shall be determined by the FCJERB in accordance with the appropriate rules and regulations and Attachment A, as a minimum.

Initial members shall be appointed for fixed and staggered terms and serve until their successors are appointed. Terms of membership on the FCJERB shall be three years and members whose terms expire may stand for reappointment. However, of those members initially appointed, 19 shall be appointed for three-year terms, 14 shall be appointed for two-year terms, and 25 shall be appointed for one-year terms as further described in Attachment B. Any vacancy in the membership of the FCJERB shall be handled in the same procedural manner as the original appointment. Any member appointed to fill the unexpired term of an outgoing member shall be appointed to fill the remaining time of the unexpired term. Any member of the FCJERB, may be removed for cause in accordance with procedures established by the FCJERB.

A majority of the FCJERB shall be representative of the private sector as further described in Attachment A. Private sector representative is defined as people who shall be owners of business concerns, chief executives or chief operating officers of nongovernmental employers, or other private sector executives who have substantial management or policy responsibility.

Private sector nominations and the individuals appointed by the Chief Elected Officials from each County in the SDA/SSA/JEP Region from such nominations, shall, to the maximum extent feasible, responsibly represent the business/industrial and demographic composition of the business community. Whenever possible, at least one-half of such business and industry representatives shall be representative of small businesses (500 employees or less), including

minority business. The Chairman of the FCJERB shall be selected by the FCJERB from among members of the FCJERB who are representatives of the private sector.

The private sector representatives on the FCJERB shall be selected by the Chief Elected Officials from each county in the SDA/SSA/JEP Region from individuals nominated by business organizations operating in the area described in Section 3. Nominations may also be received from any other business entity operating within the SDA/SSA/JEP Region.

The number of nominations by these organizations shall, in aggregate, equal 150 percent of the number of individuals to be appointed by the Chief Elected Official from their county. In addition, any business organization or any individual business entity shall be encouraged to include minority business nominees in their nominations.

The Community Colleges' representatives on the FCJERB shall be the President of the Community College or designee and shall be appointed by Consortium.

The Private Industry Council Chairs as shown in Attachment A shall be the Chairs of the Northeast Florida Private Industry Council and the Private Industry Council of Jacksonville, which exist on June 30, 1996, and shall be construed to be private sector members on the FCJERB. These two slots shall be one year appointments as set forth in this Section of this Agreement and these two slots shall expire no later than July 1, 1997. However, should the JTPA be repealed by the Federal Government prior to July 1, 1997, the slots created for and the term of these two members shall terminate upon the effective date of said repeal. The PIC Chair representatives shall be appointed by the Consortium.

The general purpose local government representatives on the FCJERB shall be the Chief Elected Officials (Mayor of Jacksonville/Chairman of County Commission) or designee(s) from

the counties in the SDA/SSA/JEP Region and shall be appointed by the Chief Elected Officials. However, no single local government elected official may represent their county on both the Consortium and FCJERB.

The local school district representative on the FCJERB shall be the School District Superintendents or designee(s) from each of the five counties in the SDA/SSA/JEP Region and shall be appointed by the Chief Elected Officials.

The public employment services shall be represented on the FCJERB by the Jobs and Benefits Regional Administrator with jurisdiction in the SDA/SSA/JEP Region and shall be appointed by the Consortium.

Health and human services shall be represented by the Department of Rehabilitative Services Regional Administrators or their designee(s) with jurisdiction in the SDA/SSA/JEP Region and shall be appointed by the Consortium.

The economic development representatives on the FCJERB shall be the Chairman of the Board of the County's private sector economic development entity or designee representing each of the five counties in the SDA/SSA/JEP Region and shall be appointed by the Chief Elected Officials from the individuals nominated by economic development agencies operating in each of the five counties specified in Section 3 of this Agreement.

The vocational rehabilitation agency representative on the FCJERB shall be appointed by the Consortium from individuals nominated by rehabilitation agencies within the SDA/SSA/JEP Region. The member appointed to this slot shall be a one year appointment pursuant to this Section and this slot shall expire upon the effective date of any repeal of the JTPA by the Federal Government.

Ensure organized labor and community based organization representatives comprise not less than fifteen percent of the total FCJERB pursuant to Section 102. (2) of JTPA. The labor representatives on the FCJERB shall be appointed by the Consortium from individuals nominated by recognized labor organizations operating in the SDA/SSA/JEP Region.

The community-based organization representatives on the FCJERB shall be appointed by the Chief Elected Officials from individuals nominated by recognized community-based organizations operating in the SDA/SSA/JEP Region. The member(s) appointed to this slot shall be one year appointment(s) pursuant to this Section and this slot shall expire upon the effective date of any repeal of the JTPA by the Federal Government.

8. SERVICE DELIVERY AREA/SUBSTATE SERVICE AREA/JOBS AND EDUCATION PARTNERSHIP REGION DESIGNATION

Pursuant to the designation by the Governor, the five counties constituting the First Coast Jobs and Education Consortium and the First Coast Jobs and Education Regional Board shall be the SDA/SSA/JEP Region as provided for in Section 101 of Title 1 of the JTPA and Florida's jobs and education initiatives as designated by JEP and the Governor for the geographical area covered by this Agreement.

9. NO LOCAL FUNDS REQUIRED OF COUNTIES

No funds will be required from the treasuries of any of the parties to this Agreement for implementation of jobs and education initiatives, including programs funded by JTPA, it being

the intent hereof that all funding of the jobs and education initiatives and the Consortium shall be accomplished entirely by grants and funds available pursuant to jobs and education initiative programs, including the JTPA and any other State or Federal grants or other funding which will further the purpose of the program. The above language does not preclude units of local government from expending funds under their jurisdiction on workforce development programs.

10. DURATION OF AGREEMENT

This Agreement shall have the duration equal to two years or the period that the SDA/SSA/JEP Region designation remains in effect for the geographical area identified herein. Any party to this Agreement may withdraw from this Agreement by passing a resolution to such effect and providing thirty days written notice to the other parties to this agreement. However, the validity, force, and effect of this Agreement among the remaining parties shall not be affected by the withdrawal of one or more parties to this Agreement.

11. EFFECTIVE DATE

This Agreement shall be effective between and among each county passing a resolution adopting this Agreement and any other amendments hereto and upon filing said resolution of adoption of this Agreement and any other amendments hereto with the Clerk of the Circuit Court in their county.

SIGNATURES

COUNTY OF CLAY

BY: [Signature]
Chairman

DATE: 4/1/96

ATTEST: [Signature]
Clerk

CITY OF JACKSONVILLE

BY: [Signature]
Mayor

DATE: 3-28-96



ATTEST: [Signature]
City of Jacksonville
Corporation Secretary

COUNTY OF NASSAU

BY: [Signature]
Chairman

DATE: 3-25-96

ATTEST: [Signature]
Clerk

COUNTY OF PUTNAM

BY: [Signature]
Chairman

DATE: 3-29-96

ATTEST: [Signature]
Clerk

SIGNATURES

DATE: 2/22/96

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COUNTY OF ST. JOHNS

BY: Harold Jordan
Chairman

ATTEST: James DeBorde
Clerk

ATTACHMENT A

Composition of First Coast Jobs and Education Regional Board

1. Persons specified by the Jobs and Education Partnership strategy:
 - 2 Community College Presidents
 - 2 PIC Chairs
 - 5 Chief Elected Officials
 - 1 Organized Labor Representative
 - 5 School District Superintendents
 - 1 Jobs and Benefits Regional Administrator
 - 2 HRS Regional Administrators
 - 5 Economic Development Representatives (Private Sector)
 - 27 Private Sector Representatives (4-Clay, 14-Duval, 2-Nassau, 3-Putnam,
4-St. Johns)
 - 50** **SUBTOTAL**

 2. Additional persons necessary to satisfy JTPA law:
 - 1 Vocational Rehabilitation Agency Representative
 - 7 Community Based Organization/Organized Labor Representatives
 - 8** **SUBTOTAL**
- 58** **TOTAL**

ATTACHMENT B

Appointment Category 1-Year Appt. 2-Year Appt. 3-Year Appt.

Clay Co.	Pvt. Sector	1	1	2
	School Super.	1		1
	Econ Dev.	1		
	CEO	1		
	CBO	1		
Duval Co.	Pvt. Sector	4	5	5
	School Super.	1		1
	Econ Dev.	1		
	CEO	1		
	CBO	1		
Nassau Co.	Pvt. Sector	1	1	1
	School Super.	1		1
	Econ. Dev.	1		
	CEO	1		
	CBO	1		
Punam Co.	Pvt. Sector	1	1	1
	School Super.	1		1
	Econ. Dev.	1		
	CEO	1		
	CBO	1		
St. Johns Co.	Pvt. Sector	1	1	2
	School Super.	1		1
	Econ. Dev.	1		
	CEO	1		
	CBO	1		
Comm. College Presidents				2
PIC Chairs		2		
Organized Labor		1	1	1
Jobs and Benefits Admin.			1	
HRS Regional Admins.			2	
Vocational Rehab.			1	
TOTAL		25	14	19

